

Suppliers Registration Questionnaire



Guidelines

All fields of the questionnaire are mandatory.

If the company does not have the requested information, please include the words 'DOES NOT APPLY'.

It is essential the sending of supporting documentation attached (PDF format) to the email: fornecedor@usiminas.com

Obs.: The information provided in this questionnaire might be checked on site by Usiminas through a previously scheduled visit.

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DOCUMENTATION TO BE SUBMITTED:

Bank Details: Formal statement of the bank confirming the existence and ownership of the company account.

Document with the names of the legal representatives of the company with their respective positions.

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DOCUMENTATION TO BE PRESENTED WHEN REQUESTED BY USIMINAS:

Copy of Previous Balance Sheets

Copy Invoice Pro-Form

Declaration concerning the presence of dangerous substances in their materials (regarding RoHS/ELV policies).

Suppliers Registration Questionnaire

Company Name (1)

Company Name (2)

Fantasy Name

Class of Company Operation

Company Information

Number of Employees:

Number of Permanent Third Party Employees:

Total Number of employees:

Total Area of the company (m²):

Built area (m²):

Social Capital (US\$) Ex. 100,000.00:

Annual revenue (US\$) Ex. 100,000.00:

Suppliers Registration Questionnaire

Products/services to be provided

Products

Services

Contact Data

Country Code + Region Code

Number

Business Phone (099) (099 9999-9999)

Fax (099) (099 9999-9999)

Contact person

Name

E-mail

Mobile Phone

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Management Systems

Management Systems

Does your company have...

Accrediting Entity

DD/MM/YYYY

ISO 9001 Certification

ISO 14001 Certification

OHSAS 18001 Certification

Compliance with legislation and Social Responsibility

Does your company have...

DD/MM/YYYY

Environmental license for operation

History of relationship with the Usiminas Group

Does your company have supplied Usiminas Group previously?

Usiminas Steelworks

Usiminas Automotive

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- Usiminas Mining
- Usiminas Solutions

Environmental

This self-assessment questionnaire is a letter of commitment to environmental responsibility of the supplier.

It is mandatory to fill out all the fields in this self-assessment.

One of the requirements to become a Usiminas supplier is being legally allowed to run / develop the activities, services and products to be hired as well as possess all permits and / or licenses required by environmental legislation.

It is desirable that the company has an environmental management system implemented that complies with the requirements of ISO 14001.

We seek to establish partnerships with suppliers that ensure the sustainability of their business through the environmental quality of their products and services and environmental responsibility in their relationships with Usiminas.

Environmental Assessment

Does the company have...

Answer

Environmental Operating License or similar valid authorization issued / granted by the official entity of environmental control?

Processes that impact the environment defined and the company takes actions to minimize the impacts?

Measure and monitor the processes that generate environmental impact and take actions based on this monitoring?

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Environmental educational programs or similar supported by the management?

Accordance as the pending litigation concerning environmental issues?

Any environmental controls in place to manage air emissions, of effluents and solid waste generated in the activities?

Any collection, storage and proper disposal of waste generated by company made?

Social Responsibility

The questionnaire of Social Responsibility aims to assess the company's commitment with compliance to the national legal obligations, international conventions and other applicable law relating to corporate social responsibility.

Questions? If there are any doubts regarding the filling of the topics or clarifications, please contact : e-mail:

fornecedor@usiminas.com.br

Child Labor

The company DOES NOT...

Answer

Hire employees aged below the allowed law of the country and fully meets the legal conditions of employment as the non-use of child labor.

Hire forced labor or retention of identity documents or deposits as a condition for the staff to become employed or keep the job.

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Health and Safety

Does the company...

Answer

Offer employees clean restrooms, drinking water and, if necessary, a suitable place for meals and provides, when necessary, appropriate equipment for personal protection (PPE), as well as, clean lodging and insurance, acceptable to the basic needs of employees?

Have a policy with deployment in objectives, indicators and targets set and associated to the main risks of Safety and Health and follow them periodically?

Have a systematic for the identification, control and monitoring of health and safety risks?

Have critical analysis of the management system for Safety and Health with defined frequency, registration and monitoring of action plans arising from management reviews?

Discrimination

The company DOES NOT...

Answer

Support nor practices any discrimination in the remuneration, hiring, training and firing related to race, social status, nationality, religion, physical or mental disability, gender and sexual orientation. It does not interfere in the right of people to follow religious beliefs or practices, or to meet needs relating to race, class, nationality, religion, physical or mental disability, sex, sexual orientation, and repudiates any behavior that is sexually coercive, threatening, abusive or exploitative, including gestures, language and physical contact.

Disciplinary Practices

The company DOES NOT...

Answer

Practice nor supports the use of corporal punishment, mental, physical or verbal abuse.

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Remuneration

Answer

The wages paid to the employees obey the minimum established by the laws, conventions and labor agreements and the way of payment is convenient to the employee, in other words, it does not require any expenditure to be received.